

HON. LEE A. MAYERSOHN - PART 22G

TEMPORARY RULES DURING COVID-19

Orders to Show Cause to Appoint a Guardian:

Petitioner's Attorney must submit a list of email addresses for all parties required to receive notice to the Part via email - QSCPART22@nycourts.gov - ten (10) days prior to the return date of the motion.

All parties must be able to appear virtually - by both audio and video - on the return date scheduled.

Applications for adjournments must be on stipulation signed by all parties and the Court Evaluator, as well as approved by the Court prior to the date the matter appears on the calendar. All stipulations of adjournment must indicate whether the Alleged Incapacitated Person will suffer any harm by the adjournment.

Please contact the Part via email - QSCPART22@nycourts.gov or 718-298-1137 to discuss available adjourn dated before entering into the Stipulation.

The Report of Court Evaluator shall be emailed to QSCPART22@nycourts.gov two (2) days prior to the return date of the Order to Show Cause. The Report of Court Evaluator should not be shared with the parties without prior authorization from the Court. If this matter is an e-filed case, the Court Evaluator should not e-file the Report prior to the hearing. If this matter has not been converted to e-file, the original Report of Court Evaluator shall be mailed to the Guardianship Department for filing.

Affidavits of Service of the Order to Show Cause must be filed with the Guardianship Department or by e-file no later than ten (10) days prior to the return date.

Motions:

Motions/Petitions other than to appoint a Guardian are heard on Wednesdays.

Please contact the Part via email - QSCPART22@nycourts.gov or 718-298-1137 for the next available motion date.

The movant/movant's attorney must also submit the Guardianship Motion Submission Form providing a list of email addresses for all parties required to receive notice, including all pro se parties, to the Part via email - QSCPART22@nycourts.gov - seven (7) days prior to the return date of the motion.

If pro se parties do not oppose the relief requested and are unable to appear virtually, a signed, notarized waiver must be filed with the Court prior to the return date.

The Notice of Motion must indicate that the return date will be as a virtual appearance with the time to be scheduled by the Court.

Petitions for the sale of real property must include the publication provision pursuant to RPAPL 1722. The publication must include a provision that directs any potential bidders to provide his/her email address to the Part via email - QSCPART22@nycourts.gov - at least five (5) days prior to the return date of the Order to Show Cause.

Petitions for the sale of real property must also include a provision for the appointment of an appraiser to be filled in by the Court.

All other filings:

Unless otherwise directed by the Court, all other filings, including but not limited to proposed Orders for cases not e-filed, should be mailed to the courthouse, Attention: Guardianship Department. No filings shall be mailed directly to Chambers.

GUARDIANSHIP MOTION SUBMISSION FORM - HON. LEE A. MAYERSOHN

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF QUEENS

-----X Index Number: _____

In the Matter of

(Name of Incapacitated Person, Alleged Incapacitated Person or Person in Need of a Guardian)

-----X

I, _____, (the movant/cross-movant/attorney for movant/cross-movant), do attest the following:

(Please Check or Complete The Following)

All parties have been served with the motion papers;

The Return Date for the motion as noticed is _____

No Opposition Papers have been received OR

Opposition Papers have been received from _____

Reply Papers were served upon _____

Motion withdrawn [Counsel must submit Order]

An Adjournment on consent is hereby requested [Counsel must submit Stipulation]

Contact information for movant/cross-movant AND all parties served with this motion:

<i>Name</i>	<i>Party Representing</i>	<i>E-Mail Address</i>
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*******THIS FORM MUST BE EMAILED TO - QSCPART22@NYCOURTS.GOV NO LATER THAN SEVEN (7) DAYS PRIOR TO THE RETURN DATE OF THE MOTION. *******

*******FAILURE TO SUBMIT THIS FORM TO THE PART CLERK WILL RESULT IN THE MOTION BEING MARKED OFF THE CALENDAR. *******